



Hoover YMCA - Room Rental Request

Renter's Contact Information

Name: _____ Email: _____ Phone: _____

☐ Current YMCA of Greater Birmingham Member | ☐ Non-Member

Reason for Rental / Event Description (Please provide as much information as possible):

Number of Guests Anticipated: _____ Requested Rental Date: _____ Time: _____

Hoover YMCA Facility Rentals Rates (Hourly)	Member Rate	Non-Member Rate
Program Room 1*	\$65	\$100
Program Room 2*	\$50	\$80
Y Kids Room** (ExerGames)	\$85	\$140
Indoor Playground***	\$65	\$100
Outdoor Playground***	\$65	\$100

*Base price includes up to 6 x 6' folding tables, up to 34 folding chairs.

**Y Kids Room is only available for up to 1 hour rentals.

***Indoor Playground and Outdoor Playground require a staff member and are only available during hours when Childwatch is closed. Children 8 and under may use the playgrounds. The capacity is 15 children at a time.

Add On	Fee
Folding 6' Table	\$5 each
Folding Chairs	\$2 each
Bounce House*	\$25/hour (Only Available in Program Room 1)
TV with HDMI	\$10
Rental Attendant	\$15/hour

*Children 8 and under may use the bounce house. The capacity varies depending on the ages of the children, not to exceed 8 in the bounce house at a time. Bounce house must be rented for length of facility rental.

Rental request add-ons needed:

of Folding Tables: _____ | # of Folding Chairs: _____ | TV with HDMI: ☐ Yes ☐ No

Bounce House: ☐ Yes ☐ No | Rental Attendant: ☐ Yes ☐ No (Required for Bounce House and Y Kids Rentals)

Renter's Signature: _____ Printed Name: _____ Date: _____

Must review, agree, and sign page 2, Hoover YMCA - Room Rental Rules, before turning in.

Hoover YMCA - Room Rental Rules

- All Requests should be submitted at least two weeks prior to the event request date.
- Signed and completed Letter of Agreement, a debit/credit card, and a non-refundable deposit of 50% of the total rental cost must be turned in one week prior to the start of the event.
- The remaining rental cost is due 1 day prior to the rental date. If rentals are not paid 1 day prior, they will be canceled.
- All groups must follow the policies and procedures for each designated area.
- Anyone who enters the building for the room rental must be listed on the Guest Waiver.
- The person (responsible party) who signs the rental agreement is responsible for all guests in their party and will be held accountable should there be an issue with anyone associated with their room rental.
- Food and drinks are allowed in all of our rental rooms. We do not provide paper products, trash bags, ice, or refrigeration. 1 large trash can will be provided for your rental.
- Alcohol, drugs, and firearms are not allowed in our rental rooms or on the YMCA premises.
- We are a smoke and vape-free facility.
- All guests associated with the room rental must stay in the designated area and may not use our equipment or facility. This includes but is not limited to: swimming pool, exercise equipment and spaces, track, group ex classes, basketball courts, and playground equipment.
- Please use restrooms near your rental space unless otherwise indicated by the Hoover YMCA staff.
- All decorations must be approved by Hoover YMCA Branch Operations Director prior to the rental. Details not listed on the event confirmation will not be permitted during the event.
- Damage to the facility, equipment, or any Hoover YMCA property will be billed to the group. Excessive cleanup that requires additional staffing hours may be billed to the group. \$100 will be charged to the credit/debit card if the rental agreement was not fully adhered to by the renter or any guests associated with the rental. This includes, but is not limited to, any damage to the rental room or equipment, and failure to fully clean the room and leave it as found. (For example: tape/decorations left on walls)
- There must be 1 adult per 10 children in our room rentals.
- Hoover YMCA does not rent any space on an ongoing basis.
- Events can be terminated early for violations to this agreement.

I have fully read and understand the Hoover YMCA Room Rental Rules.

Renter's Signature: _____ Printed Name: _____ Date: _____