

# Pickleball Reservations - Member Online - How To

1. Go to: [https://operations.daxko.com/online/2069/Security/login.mvc/find\\_account](https://operations.daxko.com/online/2069/Security/login.mvc/find_account)
2. Log into your Hoover YMCA Member Account
3. In the middle of your “Dashboard” page, you will see “Visits” Section
4. Click +New

The screenshot displays the member dashboard for the YMCA of Greater Birmingham. At the top left is the logo for 'the Y'. The page title is 'YMCA of Greater Birmingham'. The navigation bar includes 'Dashboard', 'Activities', and 'Account'. A personalized greeting 'Hey there,' is followed by three buttons: 'ADD AUTHORIZED PICKUP', 'PAY MY BALANCE', and 'MAKE A DONATION'. The 'Visits' section shows a table with the following data:

06/12/24 Last Check-in	2 This Month	5 Last Month

Below the table are three activity cards: 'Registrations', 'Visits', and 'Services'. Each card has a 'VIEW ALL' link and a '+ NEW' button. The 'Visits' card is circled in yellow, and an arrow points to its '+ NEW' button. A message below each card states: 'There are no upcoming [Registrations/Visits/Services] for this member.' At the bottom, there are sections for 'Membership', 'Billing', and 'Records', each with a 'VIEW ALL' link and a '+ NEW' button.

5. Make sure “Hoover Branch” is selected -> Click “Schedule A Visit”
6. Select the Correct Member that you are scheduling the Reservations for by clicking into the Checkbox next to “01 - Pickleball Reservation” -> Then hit “Next”

## Schedule a Visit

Hoover Branch

[Change Branch](#)

Select visiting members and any advanced booking required areas you intend to utilize

[Redacted]  
 01 - Pickleball Reservation  
 [Redacted]  
 [Redacted]  
 [Redacted]

[BACK](#) [NEXT](#)

7. Pick the date, time you would like to reserve your time for. Please note that up to 8 different members can reserve the same time.

8. =

Pick a date and time to visit  
Hoover Branch

June

Sun 23	Mon 24	Tue 25	Wed 26	Thu 27	Fri 28	Sat 29
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Visit time 09:00 AM

01 - Pickleball Reservation 1 hour minimum 1 hour maximum - met Start top of hour only	9:00 7 spots <input checked="" type="checkbox"/>	9:30 <input checked="" type="checkbox"/>	10:00 7 spots <input type="checkbox"/>	10:30 <input type="checkbox"/>
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[BACK](#) [BOOK APPOINTMENT](#)

9. Hit "Book Appointment"

10. Congratulations! You've successfully reserved your Pickleball space!