



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

2012 Camp Registration Form

Alabaster Childcare Branch YMCA

Dear Families,

As you make your summer plans, please remember that we are busy hiring staff, purchasing materials and making schedules based on camp registration. As day camp spaces fill up, we reluctantly begin turning away campers who then make other plans. Last-minute cancellations sometimes create open spaces that do not fill. We recognize that day camp registration comes EARLY in the year, sometimes before summer plans are finalized. Accordingly, all deposits are nonrefundable regardless of vacation plans, illness, etc. This allows us to offer all our campers the best day camp experience possible.

You must provide ALL of the following before a child will be registered for camp. On Line Registrations will be considered "complete" once the remaining required paperwork is received at the branch.

- Copy of Immunization Record-no originals please
- Completed 2012 Registration Form for each child.
- Either payment in full or a deposit for each session per child registered - See Policies and Procedures page.
- Current picture of your child

How to Register

Bring completed forms to:

Alabaster YMCA
1303 7th St. SW
Alabaster, AL 35007

Registration must be completed at YMCA Member Services desk.

Camp Accessories

Parent Packet - The Parent Packet contains critical information such as drop-off and pick-up times, what your camper needs to bring to camp, etc. The Parent Packet will be available on line at www.ymcabham.org/pelham

Camp Shirts – Each camper will receive one free camp shirt on their first field trip day. Additional shirts can be purchased at Parent Orientations for \$5.00

Communication

As a top priority for our staff, communication will play a vital role this summer. To do this effectively, we will rely heavily on online communication. To ensure effective communication:

- Please be sure to provide up to three email addresses that you would like to receive information regarding camp. We will be communicating with parents primarily via e-mail with regular updates and weekly e-newsletters.
- Visit the www.ymcabham.org (Alabaster YMCA) for camp guides, parent information, forms, staff details, contact information and updates This will be posted on the Day Camp Page.
- Contact us with any questions or concerns at wcroft@ymcabham.org or cmyles@ymcabham.org or 663-6504.

Policies & Procedures

Waiver -By completing the registration form and signing the waiver, you agree to all policies and procedures as stated.

Registration Dates - A Camper Registration is processed on a first-come, first-serve basis according to Family Member and Program Member dates.

Member Registration - Registration begins January 9 for City-Wide YMCA members. The \$40 per family registration fee will be waived for the month of January.

Open Registration - Registration begins February 1 for Program Members. Be sure to speak to Member Services about how you can take advantage of lower camp prices by becoming a YMCA facility member.

Deposit - Deposits will be required at the time of registration for each week. This deposit will hold your child's spot for that particular camp. **Deposits are \$15 per child per week for Classic & Sports Camps and \$50 per child per week for Specialty and Aquatics Camps.** If you choose to cancel a camp week, the deposit is **non-refundable** and **non-transferrable** to another camp week.

Cancellations – If you wish to cancel a camp week for your child, you must complete a cancellation/refund request form. Please remember that deposits are non-refundable and non-transferable.

Late Registration - Registration is accepted as space is available. We will not accept registration after 6:00 pm on Friday for the next week.

Transfer Policy - We will gladly transfer your child to another camp session if space allows. To request a transfer, please complete a transfer request form 2 weeks prior to the new camp week. If transfer is approved, only the balance of any camp fees paid will be transferred to the new week. **Parents will be responsible for paying a new deposit.**

Camp Fees & Payments

All payments are required to be paid thru electronic funds transfer via a checking account or credit card. Parents who choose to pay weekly will have their account debited the week prior to the camp.

We also offer a payment plan that can be tailored to your specific family needs. The most common payment plan is a monthly draft either on the 1st or 15th of each month beginning at the time of camp sign up. Monthly drafts are determined by the total balance due after deposits are paid, divided by the number of months remaining until camp ends. For example: If you register in January, your monthly drafts will begin in February and must end by July. For more information on payment plans, please contact Windy Croft at 663-6504 or wcroft@ymcabham.org.

Financial Assistance - The YMCA believes in serving the needs of everyone in our community regardless of their ability to pay full fees. Financial assistance, based on need, is available for our **Classic and Sports Camp only**. We will accept financial assistance applications from **March 1-March 30, 2012**. Awards are given on a first come basis. For more information, please contact Gwen Hatcher at ghatcher@ymcabham.org.

Tax Information/Receipts - For questions or tax information, contact the business office at 445-2850. Tax ID# is 63-0299894.

Camp Orientation

Dates & Times:	Sunday, May 20	4:00pm
	Tuesday, May 22	6:30pm

Location: Alabaster Childcare Branch YMCA

Summer Camp Selection Sheet

Check one camp per session

Please choose carefully as camp sessions are non-transferrable. Please involve your campers in the selection process.

Child's Name _____

Grade in Fall _____

<p>Session 1: May 29-June 1</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 	<p>Session 6: July 2-6 (No Camp July 4)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8
<p>Session 2: June 4-8</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 	<p>Session 7: July 9-13</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 <input type="checkbox"/> Basketball – K-8
<p>Session 3: June 11-15</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 <input type="checkbox"/> Punt, Pass, Kick (Football) K-8 <input type="checkbox"/> Cheerleading K-8 	<p>Session 8: July 16-20</p> <p>Little Explorer Camp – K</p> <ul style="list-style-type: none"> <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8
<p>Session 4: June 18-22</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 <input type="checkbox"/> Princess Camp – K-5 <input type="checkbox"/> 	<p>Session 9: July 23-27</p> <ul style="list-style-type: none"> <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 <input type="checkbox"/> Volleyball (girls only) 4-8
<ul style="list-style-type: none"> <input type="checkbox"/> Session 5: June 25-29 <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8 <input type="checkbox"/> Soccer – K-8 <input type="checkbox"/> Wild About Wilderness 3-8 	<ul style="list-style-type: none"> <input type="checkbox"/> Session 10: July 30-August 3 <input type="checkbox"/> Little Explorer Camp – K <input type="checkbox"/> Scamper Camp – 1 <input type="checkbox"/> Trailblazer Camp – 2-5 <input type="checkbox"/> Teen Scene Camp – 6-8

Birmingham YMCA Summer Camp Electronic Withdrawal Agreement Form

Please complete one per family

Today's Date _____		Staff Assisting _____	
Personal Information			
Person responsible for payments _____		Relationship to Camper _____	
Camper's Name			
1. _____	4. _____		
2. _____	5. _____		
3. _____	6. _____		
Billing Information			
First Name _____	Last Name _____	Date of Birth _____	
Home Address _____	City _____	State _____	Zip _____
Home Phone _____	Primary Email _____		
Employer _____	Work/Cell Phone _____		
Employer's Address _____	City _____	State _____	Zip _____
Bank Information			
<input type="checkbox"/> Bank Account Details (preferred method) (attach voided check) Name on Account _____ Account Type <input type="checkbox"/> Checking <input type="checkbox"/> Savings Routing Number _____ Account Number _____		<input type="checkbox"/> Credit Card Details (attach copy of credit card) Name on Account _____ Card Type <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Discover Account Number _____ Expiration Date _____	
<input type="checkbox"/> Please use my account on file ending in _____ (list the last 3-4 digits)			
Payment Schedule Information (choose one)			
<input type="checkbox"/> Weekly Draft			<input type="checkbox"/> Monthly Draft (Monthly drafts must end by July)
Session	Draft Date	Amount Due	Start Date
May 29-June 1	May 25		Total Due after deposits \$
June 4-8	June 1		Number of months ÷
June 11-15	June 8		Monthly Amount Due \$
June 18-22	June 15		Draft Date <input type="checkbox"/> 1st <input type="checkbox"/> 15th
June 25-29	June 22		Notes:
July 2-6	June 29		
July 9-13	July 2		
July 16-20	July 13		
July 23-27	July 20		
July 30-Aug 3	July 27		
Payment Policies-PLEASE INITIAL			
Initial	Payment will be drafted weekly or monthly as indicated above. If payment is not received by the first day of care, the child will not be allowed to participate in the program until fees are paid.		
Initial	Payments not honored by the bank for any reason, will incur a \$15 return payment fee. In the event a payment is returned, we will automatically redraft within 14 days.		
Initial	I understand that deposits are non-refundable or non-transferable.		
Initial	I understand that If I need to cancel a week, I must do so in writing to the YMCA		
This is a request to draft the above named financial institution for charges related to selected YMCA programs. I further agree this authorization is to remain in effect until receipt of written notice to the YMCA Central Business Office or branch Program Director to cancel such authorization.			
Account Holder's Signature _____		Date _____	

Parent Statement of Understanding & Behavior Policy

Please initial next to each statement:	
Initial	I understand the Birmingham Metropolitan YMCA staff and volunteers are not permitted to babysit camp children.
Initial	I understand that Birmingham Metropolitan YMCA staff and volunteers are not permitted to transport children in their personal vehicles.
Initial	I understand my child will not be allowed to leave or be picked up by any unauthorized person. Any person authorized to pick my child must either be listed on the registration form or arrangements in writing must be submitted to the childcare office. All authorized people must be over 18 and have proper ID.
Initial	I understand if a person arrives to pick up my child, who appears to be under the influence of drugs or alcohol; for the safety of my child, staff may have no other option but to contact the police. Please do not put staff in a position to make this judgment call.
Initial	I understand YMCA childcare staff are mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.
Initial	In case of emergency, I understand the Birmingham Metropolitan YMCA and all persons engaged in YMCA childcare activities are released, indemnified, and held harmless of any claims against any or all of them.
Initial	I understand that I am responsible for Accidental Insurance coverage.
Initial	I have read and understand the Behavior Management Policy of YMCA Childcare programs.
Initial	I give my child permission to participate in water activities provided by the YMCA.
Initial	I give my child permission to be transported by the YMCA in YMCA owned mini-buses and school buses or school buses owned by Department of Education.
Initial	I have received a copy of the YMCA Childcare Parent Manual.
Initial	I have attached a wallet size recent picture of my child for emergency purpose.
<p>Behavior Policy Statement-Please see parent manual for full policy.</p> <p>The YMCA reserves the right to warn, suspend, dismiss or remove any program participant or member from our programs, program locations and facilities upon the following conditions:</p> <ul style="list-style-type: none"> • If their behavior poses a threat to themselves or others. • If they require an inordinate amount of attention from the staff thereby causing inadequate levels of supervision for the remainder of the participants or members. • If their behavior is determined to be inappropriate within the scope and spirit of the YMCA values. • For any reason within the discretion of YMCA management. <p>I have read the Parent Statement of Understanding and Behavior Policy Statement and fully agree to its terms. I have also read and accept the policies and procedures listed in the parent handbook and stated within this agreement. I understand and agree to abide by the payment agreement set forth. I understand the penalties for failing to abide by this agreement. I also understand my child will be dropped from the program for my failure to abide by the agreements and policies. I further acknowledge that I have read and understand the accompanying authorization and consent to medical treatment of minor and the parent information packet containing the rules and operating regulations of the program and agree to be bound by said authorization and by the rules and regulation found in the parent information packet. I also understand that I will be given written notice at least 30 calendar days prior to any modifications of these conditions or rates. Failure to sign the agreement voids the YMCA's obligation to provide services.</p> <p>By my signature, and of my free will, I do hereby agree to indemnify and save harmless the Birmingham Metropolitan YMCA from any and all claims or demands, cost or expense arising out of any injuries, damages or other losses, whether personal or property, sustained by me or any party to whom I am responsible.</p> <p>Signature _____ Date _____ (Parent/ Legal Guardian)</p> <p>*Only the parent/guardian who submits their signature above can alter information.</p>	

Asset & Fitness Survey Waiver

Dear Parent or Guardian,

As part of our effort to provide excellent school-age programs to our community, we will survey participants in our Afterschool and Summer Camp Programs. Surveys will include information on the 40 Developmental Assets and fitness testing through the new CATCH Kids program. The survey was developed by the YMCA of the USA with Search Institute, a well-known and respected not-for-profit research organization.

Our goal in this process is to learn what the young people think and feel about the program in order to improve it for the future. The surveys young people will fill out are anonymous and the results will be summarized according to the program. In order for your child to participate in the survey, we must receive your signed consent. The form at the bottom of this page allows you to say yes or no to your child's participation. Please give serious consideration to this request. The value of this kind of survey depends on the participation of every young person. If no consent form is received from you, your child cannot participate in the survey.

We value your trust and confidence in us, and we thank you again for helping us make the YMCA programs even better. If you have any questions about this, please call me at 663.6504.

Sincerely,
Gwen Hatcher
Branch Director

-----CUT HERE-----

- YES, I give permission for my child to participate in the YMCA School-age Survey on Asset Building.
- NO, I do not give my permission for my child to participate in the YMCA School-age Survey on Asset Building

Child's Name _____

Age of Child _____ Grade _____

Parent Signature _____ Date _____